

# Complete PDF

Version 3.10

## User Guide

06 June, 2014

Please visit [www.informatik](http://www.informatik) for latest version of the software

## Summary (please read)

Informatik Complete PDF requires the Microsoft Framework 4.0 or higher.

**Informatik Complete PDF** consists of six separate modules:

- Conversions from image files (TIFF, BMP, PNG, GIF, JPEG) to PDF. Individual files and batch processing.
- Conversions from PDF to image files (TIFF, BMP, PNG, GIF, JPEG) to PDF. Individual files and batch processing.
- PDF Concatenation: splitting, extraction and merging of PDF files and pages. Individual files and batch processing.
- Visual markup of PDF files.
- Batch markup of PDF files.
- Split multipage PDF files into serialized page files.
- Convert traditional PDF files to PDF/A (Long-term Archiving) and/or Fast Web View PDF files.
- Append PDF files and re-arrange and/or delete individual pages.

**Each module has its own Help file.** Please click on the Help button or menu item in each module.

Some of the functions can be run as **command-lines**. Please see separate user guide.

**Some PDF and TIFF formats and some objects of PDF files may not be supported. This is especially true if new options are added to PDF. Always make sure that all affected files are safely backed up so that the original files can be restored and always review the output files. Download and install the latest available version (and fixes) frequently. Licensees are not notified when new versions (or fixes) are available.**

## Fast Web View

In most cases you have the option to save the PDF files in 'Fast Web View' mode. PDF files with a large number saved as Fast Web View display faster if downloaded from the web, but the save process will be slower. Only use the Fast Web View if the files have a large number of pages and if the PDF file will be uploaded and viewed from the web.

## PDF/A

PDF/A files are of a special format to ensure long-term compatibility (International PDF/A-1b standard). PDF/A have some restrictions; some of the latest 'wow' formatting features may not be allowed and the file must not be encrypted.

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